



MIKE TWITTY, MAI, CFA

Pinellas County Property Appraiser

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CONDOMINIUM LIMITED COMMON ELEMENTS OWNERSHIP / ASSIGNMENT SURVEY

Please complete this form and an ownership/assignment list before the **January 12th deadline**.

The ownership/assignment list is an inventory of each amenity feature that details the respective owner or assignee name; status (*developer, association owned, individually owned or assigned*); feature type (*slip, cabana, parking, or storage*); feature assignment number; and if applicable, a boat lift.

For your convenience, an Ownership/Assignment form is included on the next page. Alternatively, an Excel version can be downloaded at www.pcpao.gov, [Tools | Forms | Data, Forms and Applications](#) webpage.

Condominium Name:

Parcel ID:

Physical Address:

Mailing Address:

Feature Allocation as of January 1	Number of Boat Slips	Number of Cabanas	Number of Parking/ Garage Spaces	Number of Storage Spaces
Assigned or Leased to Unit Owners				
Owned or Licensed by Unit Owners				
Available for Use by ALL Owners				
Column Total for Each Feature Type				
Extra Fee for Feature Use				
Frequency (<i>Monthly/Quarterly/Annually</i>)				
How is Ownership Transferred? (<i>Deed/License Agreement</i>)				
How is Assignment Transferred? (<i>Assignment/Lease</i>)				

Contact information for manager of Assignment records:

Name: _____ Phone: _____ Email: _____

Company: _____

Address: _____

Please submit this form and the ownership/assignment list to **LCE@pcpao.gov** (preferred), or by mail:

Pinellas County Property Appraiser
Attn: LCE Assignments
PO Box 1957
Clearwater, FL 33757-1957

If you have any questions, do not hesitate to contact our office at (727) 464-3207. Thank you!

Ownership/Assignment List

Complete the following based on an effective date of January 1

Owner or Assignee Name	Status Developer Owned / Association Owned Individually Owned / Assigned	Feature Type Boat Slip / Cabana Parking / Storage	Slip, Cabana or Space Number	Boat Lift (Y or N)